

## STAFFORD COUNTY SCHOOL BOARD

### Agenda Consideration

**TOPIC:** Award of Contract: Classroom  
& Administration Furniture – ABES

**ITEM NO:** 9F

**PREPARED BY:** Tom Henry  
Project Manager  
Planning & Construction

**MEETING:** April 27, 2006  
**ACTION DATE:** April 27, 2006  
**INFORMATION ONLY:**

Scott Horan,  
Executive Director  
Planning & Construction

Andre' A. Nougaret,  
Assistant Superintendent  
for Support Services

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**ACTION REQUESTED BY THE SUPERINTENDENT:** That the School Board approve the award of six (6) delivery orders to existing furniture contracts totaling \$268,906.00 to furnish and install new school furniture at Anthony Burns Elementary School.

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#### KEY POINTS:

1. ABES is currently 60% complete. The contractor is currently on schedule to obtain project substantial completion in late July 2006. Included in the startup of all SCPS schools is the procurement of furniture, equipment, athletic equipment and other supplies/items required to properly equip the school to meet its educational mission.
2. On February 8, 2005 the School Board approved the award of eight one (1) year contracts to school and administrative furniture/equipment supply vendors. Each contract was awarded with two (2) one-year options. In March 2006, staff renewed seven (7) of the eight (8) contracts and added a new GSA (General Services Administration) furniture contract.
3. In January/February 2006 staff worked with ABES administrative staff to identify furniture requirements and met with several of our furniture vendors. Furniture selection was finalized in March/April 2006. Furniture and equipment includes but is not limited to bookcases, tables, chairs, teacher wardrobes, cafeteria tables, cabinets, computer tables, art/craft equipment and administrative desks/chairs. **Student desks and chairs are addressed in a separate agenda item to be presented to the Board on May 9, 2006.**

4. The following is the breakout for each delivery order:

a. School Specialty Inc. of Mansfield Ohio	\$6,095.00
b. Supplies Express Inc. of Centreville Virginia	\$138,256.00
c. Delta Graphics Inc. of Chester Virginia	\$111,596.00
d. Virco Inc. of Conway Arkansas	\$9,290.00
e. School Health Corporation	\$759.00
f. Sax Arts & Crafts	<u>\$2,910 .00</u>
Total	\$268,906.00

5. If approved by School Board staff plans to award and issue notice to proceed in April 2006.

**SCHOOL BOARD GOAL: #5** - Provide Facilities that Promote Student Learning  
and Community Support

**#7** – Provide school environments where teachers are  
safe to teach and students are safe to learn

**FUNDING SOURCE:** VPSA – ABES

**AUTHORIZATION REFERENCE:** Standard Form of Agreement Between Stafford  
County Public Schools and R.R. Gregory dated  
*February 2006*  
June 22, 2005 (AIA Document A 101-1997)  
Stafford County School Board Policy 4-12  
Stafford County School Board Policy 4-29